Peer Editing Sheet

Directions: Follow the directions under each category. You will peer edit TWO classmates narratives. You will not rush through this; each edit should take *at least* 12 minutes to be thorough.

1. Grammar
   1. Is verb tense consistent? Is all writing either in all past tense or all present tense?
   2. Does each sentence contain both a subject (noun) and a verb?
2. Spelling
   1. Is the first word in each sentence capitalized? Are names and specific places capitalized?
   2. Are all words spelled correctly? (check in the dictionary for words you don’t know or aren’t sure about—keep in mind this may be more work than you want but you are doing someone a service and someone will be doing a service for you too!) Is the correct homophone used?
   3. Are numbers spelled out rather than written *lazily*?
3. Quality of Information
   1. Are specific details given? Do the details enhance the paragraph and story or are they merely there to meet a quota?
   2. Are there too many unnecessary filler words? (see board)
   3. Is there more analysis on the importance of people/events rather than a summary of people/events?
4. Amount of Information
   1. Are there 6-8 sentences minimum in each paragraph?
   2. Are the sentences complex, refraining from “I like \_\_\_\_.” or other 3 word sentences?
5. Paragraph Construction
   1. Are there at least 3-4 paragraphs?
   2. Does each paragraph have a topic sentence? A concluding sentence?
   3. Do the sentences in each paragraph begin with different words?
   4. Are there transition words in each paragraph?
6. Heading
   1. Does paper have a title? Is the title creative? Is it properly located in the center of the page?
   2. Are f/l name, date, subject located in the correct spot?